



HRG Memorandum 14-3

To: KEHP HR Generalists


From: Department of Employee Insurance (DEI)

Re: Administrative Manual – 1st Quarter 2014 Update

Date: January 15, 2014

Commonwealth of Kentucky
Personnel Cabinet
Department of Employee Insurance
2nd Floor, State Office Building
501 High Street
Frankfort, Kentucky 40601

Web Site: kehpn.ky.gov

KEHP's Administration Manual has been updated. This manual is the tool for understanding qualifying events and deadlines along with internal DEI policies. Any relevant update has been identified with a yellow 'new' icon. 

[Click here](#) to see the revised version, and view the attachment for a presentation of the changes. **Please review carefully as almost every chapter has updated or new information.**

If necessary, updates and/or revisions to the Administrative Manual will be provided every quarter. We welcome your comments and suggestions to improve the document and request that you email donnaM.cordier@ky.gov for any suggestions you may have.

